

MINUTES
HONORS ADVISORY BOARD SUBCOMMITTEES

Wednesday, April 1, 2015
Crane Room – 12:00 p.m.

Present: John Burns, Emily Engler (Student Representative), Andrew Herbig, Debbie Isaacson, Jean Sanchez, and Michael McGuire (Chair)

Scholarship Subcommittee Meeting Notes

- Met on March 4, 2015 in the Crane in place of regular Honors Advisory Board meeting
- Members Present: Michael Gleason, Martha Imperato, Jennifer Jenkins, Michael McGuire, and Brad Turnbull
- Incoming student application materials were distributed along current student application materials
- Evaluation scheme was discussed
 - Members agreed to rank order both incoming and current students based on several criteria discussed (e.g., quality of essay, resume, and gpa)
 - Members also agreed to rank order current honors students' scholarship application materials from which outstanding first-, second-, and third-year honors students would be selected
- Committee members agreed to meet over the summer to further discuss the process of evaluating scholarship recipients for next year with the goal of creating a rubric.

Curriculum Subcommittee Notes

- The Curriculum subcommittee met on April 1, 2015 in place of the regular Honors Advisory Board.
- **Honors Student Council Report**
 - Emily, President of the Honors Student Council, reported to committee the success of the Spring Banquet.
 - Emily also provided the committee with a new initiative for tiered-system, which was voted and approved by the Honors Student Council to be adopted beginning next academic year (2015-2016).
- A report from the Program Review Committee, which had been distributed at an earlier meeting, was redistributed and reviewed.
 - Committee members weighed in on several points identified in the report for which a response will be revised for the Program Review Committee
 - Special thanks to Jean Sanchez for taking and summarizing notes for the response.

The meeting adjourned at approximately 12:55 p.m.